

	<p><i>FAIRFAX CENTRE CONDITIONS OF USE</i></p> <p><i>Date Approved by Board: November 2018</i></p>
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ST MARTIN'S COLLEGE INC.

The Fairfax Centre is the Community centre and focus for St Martin's College students and staff. It is a place that we encourage students to use and we want them to feel free to enjoy what we offer in the Centre.

Determination of the use of the building lies with the Head of College and should be consistent with supporting the St Martin's College student community. The use must also be consistent with the Christian ethos and philosophy of the College and its Board.

CSU Students using the Building and Facilities for recreational or study purposes may only do so at the invitation of and in the company of St Martin's College students, or the invitation of the Head of College.

Students using the building are responsible for cleaning up all rubbish and tidying the building, BBQ and kitchen areas after each use. Failure to do so will result in:

- any cleaning costs incurred for each occurrence or
- exclusion** from use of the recreational and study facilities in extreme cases.

Hours of use for the building are at the discretion of the Head of College but must not breach College noise rules. Senior students (RAs) have the responsibility of closing each night and closing on weekends. Generally, in Semester time, students may access the building between 7am and 10.30pm by use of their CSU Student Card.

The "Study Common" must be booked with the Head of College prior to use by groups. These bookings will be displayed on the door.

The Kitchen is there for the use of students. For student functions the Kitchen is to be booked through the Head of College prior to use.

The photocopier in the foyer is only for use of St Martins College staff and students. Student access is by CSU student ID number.

Unacceptable behaviour is not allowed and those who are inebriated will be asked to leave immediately and will be excluded from further use. Alcohol may be consumed in the Centre. The RAs and/or Head of College are to be advised in regard to any gathering of students where alcohol is consumed. Activities that have the consumption of alcohol as the prime focus will not be allowed.

No sporting equipment is to be used in the building without written permission of the Head of College.

S:\Centres\Accommodation\Stmartins\Policy & Procedures\Current Policies and Procedure Manual

Any breach of these rules, failure to vacate the building at the request of the RAs or Head of College, or any attempts to illegally access the building out of hours will result in immediate exclusion from use of the building and possible exclusion from the College.